



100 New Britain Ave.
Ormond Beach, FL 32174

Phone **386.677.2069**
Fax **386.677.3545**

OBHA.org   

Request to Add a Family Member

Head of Household: _____

SSN: _____ Phone: _____

Address: _____
[Street Name and Number] [City] [State] [Zip]

Please complete the following to add a family member. Completion of this form does not guarantee that the request will be granted. You will receive a written response regarding the approval or denial of this request.

Name of the Person You Wish to Add: _____

Relationship to You: _____ Date of Birth: _____

SSN: _____ What Income Does This Person Have? _____

Current Address of Person You Wish to Add?

[Street Name and Number] [City] [State] [Zip]

Why Do You Want to Add This Person to Your Household? _____

Documents Needed

- Birth Certificate Social Security Card Picture ID (18 and over)
- Information Release Form (HUD 9886) Declaration 214 Form
- Members 18 and Over Must Sign the Release Form and Declaration 214 Form

A background check will be conducted on anyone 18 and over to verify that they have no criminal history before request will be considered.

Signature

Date

Warning: Title 18, Section 1001 of the United States Code, states that a person who knowingly makes false or fraudulent statements to any department or agency of the United States is guilty of a felony.